



**REGULAR MEETING OF COUNCIL  
AGENDA  
MONDAY JUNE 23, 2025 AT 6:00 P.M.**

**DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS  
160 WATER STREET, MATTAWA ON**

<p><b>Zoom Meeting Access: 1-647-374-4685 Meeting ID Code: 871 0409 6506 Passcode: 879124</b></p>
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- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
  - 3.1 To Adopt the agenda as presented or amended
    - That the agenda dated June 23, 2025 be adopted
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
- 6. Adoption of Minutes**
  - 6.1 Regular Meeting of June 9, 2025
  - 6.2 To adopt the minutes as presented or amended
    - That Council adopt the June 9, 2025 minutes
- 7. Notice of Motions**
  - 7.1 Application to NOHFC for Fitness Centre
- 8. Correspondence**
  - 8.1 Ontario Clean Water Agency – Audit Report DWQMS
  - 8.2 Township of Georgian Bay – Floating Accommodations
  - 8.3 Cassellholme – Capital Levy
  - 8.4 District of Nipissing Social Services Administration Board – Castle Arms Non-Profit Apartment Compliance
  - 8.5 Darren O’Gorman & Kayla Monette – Request for Eight Foot Fence on Property
  - 8.6 Strategic Plan Workgroup – May 28, 2025, Meeting Minutes
- 9. Standing Committee Recommendations/Reports – Motions**

**10. Information Reports – Motions**

- 10.1 Updates From Townhall – Report # 25-33R  
Report from Paul Laperriere, CAO/Treasurer

**11. By-Laws**

**12. Old Business**

- 12.1 Beautification Committee Terms of Reference & Committee Structure  
12.2 Renaming of Hurdman Street Request for “Chick Webster”

**13. New Business**

**14. Questions from Public Pertaining to Agenda**

**15. In Camera (Closed) Session**

**16. Return to Regular Session**

**17. Motions Resulting from Closed Session**

**18. Adjournment**

- 18.1 Adjournment of the meeting

- That the June 23, 2025 meeting adjourn at \_\_\_\_\_ p.m.

DATE: MONDAY JUNE 23, 2025

3.1

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** the meeting agenda dated Monday June 23, 2025 be adopted.

## THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday June 9, 2025, at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger  
Councillor Mathew Gardiner  
Councillor Fern Levesque  
Councillor Loren Mick  
Councillor Laura Ross

Staff Present: Amy Leclerc, Clerk/Revenue Services Clerk  
Paul Laperriere, CAO/Treasurer

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

### 1. Meeting Called to Order

Meeting Called to Order by Mayor Bélanger at 6:00 p.m.

### 2. Announce Electronic Participants

Clerk announced that there was no online participation.

### 3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

#### **Resolution Number 25-114**

Moved by Councillor Mathew Gardiner

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** the meeting agenda dated Monday June 9, 2025 be adopted.

**CARRIED** – unanimous

### 4. Disclosures of a Conflict of Interest

### 5. Presentations and Delegations

### 6. Adoption of Minutes

6.1 Regular Meeting of May 26, 2025

6.2 Special Meeting of June 2, 2025

6.3 To adopt the minutes as presented or amended

#### **Resolution Number 25-115**

Moved by Councillor Laura Ross

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** Council adopt the minutes of the Regular Meeting of May 26, 2025 and Special Meeting of June 2, 2025.

**CARRIED** – unanimous

## **7. Notice of Motions**

### **7.1 Permit Refreshment Vehicles on Explorer's Point for Voyageur Days**

Councillor Mick arrived at 6:07 pm

#### **Resolution Number 25-116**

Moved by Councillor Laura Ross

Seconded by Councillor Mathew Gardiner

**BE IT RESOLVED THAT** refreshment vehicles regulated under By-law 09-14 be permitted to locate at Explorers' Point July 25 to 27, 2025 during Voyageur Days festival as requested by staff. Refreshment vehicle operators will be responsible for the following:

- 1) Obtain all approvals before operating from the North Bay and District Health Unit, Fire Dept. and Building Dept. under sections 6 and 7 of By-Law 09-14.
- 2) Notify the By-law Department with all approvals no later than July 24, 2025 at 5:00 p.m. prior to installation at Explorers' Point.
- 3) Be responsible to ensure that the immediate area is cleaned at all times.

**CARRIED** – unanimous

### **7.2 Change Start Time of Committee of the Whole Meeting**

#### **Resolution Number 25-117**

Moved by Councillor Fern Levesque

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** Council change the start time for the Committee of the Whole meeting on Monday June 16, 2025 to 5:00 pm for the presentation on the 2024 financial statements from the municipal auditors.

**CARRIED** – unanimous

## **8. Correspondence**

8.1 Various Municipalities (County of Prince Edward, Town of Petrolia, City of Windsor, Township of Rideau Lakes,) – Opposition to Proposed Amendments to Expand Strong Mayor Powers

8.2 AMO – Province Introduces Bill 30

8.3 District of Parry Sound Municipal Association – Supporting Municipal Ethics Through Access & Education

## **9. Standing Committee Recommendations/Reports – Motions**

## **10. Staff Reports – Motions**

10.1 Physician Recruitment Update – Report # 25-32R  
Report from Mayor Raymond A. Bélanger

#### **Resolution Number 25-118**

Moved by Councillor Mathew Gardiner

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives Report # 25-32R titled Physician Recruitment Committee Report.

**CARRIED** – unanimous

**11. By-Laws**

11.1 By-Law 25-11 – Appoint John Dixon Library Board Members

**BEING** a By-law to appoint members to the John Dixon Public Library Board.

**Resolution Number 25-119**

Moved by Councillor Loren Mick

Seconded by Councillor Laura Ross

**BE IT RESOLVED THAT** Council of the Corporation of the Town of Mattawa adopt By-Law 25-11 being a by-law to appoint John Dixon Library board members for the remainder of the 2023 – 2026 term.

**CARRIED** – Recorded vote and the vote was as follows:

**For:** Councillors Gardiner, Levesque, Mick, Ross

**Against:** Mayor Bélanger

**12. Old Business**

12.1 Beautification Committee Terms of Reference & Committee Structure

**13. New Business**

**14. Questions from Public Pertaining to Agenda**

**15. In Camera (Closed) Session**

**16. Return to Regular Session**

**17. Motions Resulting from Closed Session**

**18. Adjournment**

18.1 Adjournment of the meeting

**Resolution Number 25-120**

Moved by Councillor Fern Levesque

Seconded by Councillor Loren Mick

**BE IT RESOLVED THAT** the June 9, 2025 meeting adjourn at 6:25 p.m.

**CARRIED** – unanimous

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Mayor

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Clerk

DATE: MONDAY JUNE 23, 2025

6.2

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** Council adopt the minutes of the Regular Meeting of June 9, 2025.

DATE: MONDAY JUNE 23, 2025

7.1

**THE CORPORATION TOWN OF MATTAWA**

**MOVED BY: COUNCILLOR** \_\_\_\_\_

**SECONDED BY: COUNCILLOR** \_\_\_\_\_

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**BE IT RESOLVED THAT** Council for the Town of Mattawa approves the application to the NOHFC for the Fitness Centre for the funding amount of \$607,827.

**AND FURTHER THAT** Council confirms our commitment to cover our contribution towards the project in the amount of \$151,957 which will come from general taxation for capital expenditures.

**AND FURTHER THAT** Council will cover any project cost overruns should they occur.

**AND FURTHER THAT** the municipality can enter into an agreement with NOHFC regarding the "Fitness Centre".



# Audit Report

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DWQMS Surveillance System Audit for

The Corporation of the Town of Mattawa

ACTY-2023-643458

Audited Address: 160 Water St., Box 390  
Mattawa, Ontario P0H1V0

Start Date: June 6, 2025   End Date: June 6, 2025

Type of audit -  
Surveillance System Audit

Issue Date: June 6, 2025  
Revision Level: *(Final)*



## Audit Report

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### BACKGROUND INFORMATION

Intertek - SAI Global conducted an audit of Town of Mattawa beginning on June 6, 2025 and ending on June 6, 2025 to DWQMS (version 2, 2017).

The purpose of this audit report is to summarise the degree of compliance with relevant criteria, as defined on the cover page of this report, based on the evidence obtained during the audit of your organization. This audit report considers your organization's policies, objectives, and continual improvement processes. Comments may include how suitable the objectives selected by your organization appear to be in regard to maintaining customer satisfaction levels and providing other benefits with respect to policy and other external and internal needs. We may also comment regarding the measurable progress you have made in reaching these targets for improvement.

Intertek - SAI Global audits are carried out within the requirements of Intertek - SAI Global procedures that also reflect the requirements and guidance provided in the international standards relating to audit practice such as ISO/IEC 17021-1, ISO 19011 and other normative criteria. Intertek - SAI Global Auditors are assigned to audits according to industry, standard or technical competencies appropriate to the organization being audited. Details of such experience and competency are maintained in our records.

In addition to the information contained in this audit report, Intertek - SAI Global maintains files for each client. These files contain details of organization size and personnel as well as evidence collected during preliminary and subsequent audit activities (Documentation Review and Scope) relevant to the application for initial and continuing certification of your organization.

Please take care to advise us of any change that may affect the application/certification or may assist us to keep your contact information up to date, as required by Intertek - SAI Global Terms and Conditions.

This report has been prepared by Intertek - SAI Global Limited (Intertek - SAI Global) in respect of a Client's application for assessment by Intertek - SAI Global. The purpose of the report is to comment upon evidence of the Client's compliance with the standards or other criteria specified. The content of this report applies only to matters, which were evident to Intertek - SAI Global at the time of the audit, based on sampling of evidence provided and within the audit scope. Intertek - SAI Global does not warrant or otherwise comment upon the suitability of the contents of the report or the certificate for any particular purpose or use. Intertek - SAI Global accepts no liability whatsoever for consequences to, or actions taken by, third parties as a result of or in reliance upon information contained in this report or certificate.

Please note that this report is subject to independent review and approval. Should changes to the outcomes of this report be necessary as a result of the review, a revised report will be issued and will supersede this report.

<b>Standard:</b>	DWQMS (version 2, November 2017)
<b>Applicable codes:</b>	ACTY-2023-643458
<b>Scope of Certification:</b>	DWQMS (version 2, November 2017)
<b>Drinking Water System Owner:</b>	The Corporation of the Town of Mattawa
<b>Operating Authority:</b>	Ontario Clean Water Agency (OCWA)
<b>Population Services:</b>	2150
<b>Activities:</b>	Drinking Water Treatment and Distribution

<b>Drinking Water Systems</b>	<b>Mattawa Drinking Water System</b>
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<b>Total audit duration:</b>	<b>Person(s):</b> 1	<b>Day(s):</b> 0.5
<b>Audit Team Member(s):</b>	Janine deBoer	

<b>Other Participants:</b>	n/a
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## Audit Report

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### Definitions and action required with respect to audit findings

#### Major Non-conformance:

Based on objective evidence, the absence of, or a significant failure to implement and/or maintain conformance to requirements of the applicable standard. Such issues may raise significant doubt as to the capability of the management system to achieve its intended outputs (i.e. the absence of or failure to implement a complete Management System clause of the standard); or

A situation which would on the basis of available objective evidence, raise significant doubt as to the capability of the Management System to achieve the stated policy and objectives of the customer.

NOTE: The "applicable Standard" is the Standard which Intertek - SAI Global are issuing certification against, and may be a Product Standard, a management system Standard, a food safety Standard or another set of documented criteria.

Action required: This category of findings requires Intertek - SAI Global to issue a formal NCR; to receive and approve client's proposed correction and corrective action plans; and formally verify the effective implementation of planned activities. Correction and corrective action plan should be submitted to Intertek - SAI Global prior to commencement of follow-up activities as required. Follow-up action by Intertek - SAI Global must 'close out' the NCR or reduce it to a lesser category **within 90 days for initial certification and within 60 days for surveillance or re-certification audits, from the last day of the audit.**

If significant risk issues (e.g. safety, environmental, food safety, product legality/quality, etc.) are detected during an audit these shall be reported immediately to the Client and more immediate or instant correction shall be requested. If this is not agreed and cannot be resolved to the satisfaction of Intertek - SAI Global, immediate suspension shall be recommended.

In the case of initial certification, failure to close out NCR within the time limits means that the Certification Audit may be repeated.

If significant risk issues (e.g. safety, environmental, food safety, product legality/quality, etc.) are detected during an audit these shall be reported immediately to the Client and more immediate or instant correction shall be requested. If this is not agreed and cannot be resolved to the satisfaction of Intertek - SAI Global, immediate suspension shall be recommended.

In the case of an already certified client, failure to close out NCR within the time limits means that suspension proceedings may be instituted by Intertek - SAI Global.

Follow-up activities incur additional charges.

#### Minor Non-conformance:

Represents either a management system weakness or minor issue that could lead to a major nonconformance if not addressed. Each minor NC should be considered for potential improvement and to further investigate any system weaknesses for possible inclusion in the corrective action program

Action required: This category of findings requires Intertek - SAI Global to issue a formal NCR; to receive and approve client's proposed correction and corrective action plans; and formally verify the effective implementation of planned activities at the next scheduled audit.

#### Opportunity for Improvement:

A documented statement, which may identify areas for improvement however shall not make specific recommendation(s).

Action required: Client may develop and implement solutions in order to add value to operations and management systems. Intertek - SAI Global is not required to follow-up on this category of audit finding.

### Audit Type and Purpose

#### Surveillance Audit:

A systems desktop audit in accordance with the systems audit procedure as it applies to Full Scope accreditation. The audit also included consideration of the results of the most recent audit undertaken in accordance with this Accreditation Protocol and any of the following that have occurred subsequent to that audit including but not limited to;

- (a) the results of any audits undertaken in accordance with element 19 of the DWQMS V2;
- (b) historical responses taken to address corrective action requests made by an Accreditation Body;
- (c) the results of any management reviews undertaken in accordance with element 20 of the DWQMS V2; and,
- (d) any changes to the documentation and implementation of the QMS.

#### Audit Objectives

The objective of the audit was to determine whether the drinking water Quality Management System (QMS) of the subject system conforms to the requirements of the Ontario Ministry of the Environment, Conservation and Parks, Drinking Water Quality Management Standard (DWQMS V2).

The audit was also intended to gather the information necessary for Intertek - SAI Global to assess whether accreditation can continue or be offered or to the operating authority.

#### Audit Scope

The facilities and processes associated with the operating authority's QMS were objectively evaluated to obtain audit evidence and to determine a) whether the quality management activities and related results conform with DWQMS V2 requirements, and b) if they have been effectively implemented and/or maintained.

#### Audit Criteria:

- The Drinking Water Quality Management Standard Version 2
- Current QMS manuals, procedures and records implemented by the Operating Authority
- Intertek - SAI Global Accreditation Program Handbook

### Confidentiality and Documentation Requirements

The Intertek - SAI Global stores their records and reports to ensure their preservation and confidentiality. Unless required by law, the Intertek - SAI Global will not disclose audit records to a third party without prior written consent of the applicant. The only exception will be that the Intertek - SAI Global will provide audit and corrective action reports to the Ontario Ministry of the Environment. For more information, please refer to the Intertek - SAI Global Accreditation Program Handbook.

As part of the Intertek - SAI Global Terms, it is necessary for you to notify Intertek - SAI Global of any changes to your Quality Management System that you believe are significant enough to risk non-conformity with DWQMS V2: For more information, please refer to the Intertek - SAI Global Accreditation Program Handbook.

### Review of any changes

Changes to the company since last audit include:

### EXECUTIVE OVERVIEW

Based on the results of this surveillance system audit the management system remains effectively implemented and meets the requirements of the standard relative to the scope of certification; therefore, a recommendation for continued certification will be submitted.

### Recommendation

Based on the results of this audit it has been determined that the management system is effectively implemented and maintained and meets the requirements of the standard relative to the scope of certification identified in this report; therefore, a recommendation for (continued) certification will be submitted to Intertek - SAI Global review team.

### Opportunities for Improvement:

The following opportunities for improvement have been identified.

- **Element 5** - consider reviewing the hyperlinks on the Document and Records Control Locations list as some are not accessing the correct location. (Provincial and Federal).
- **Element 8** - consider updating the procedure SOP-Low Distribution Free Chlorine Residual and SOP-UV Disinfection System Failure to include action to be taken when the results are at the Operational Limits listed (CCLs). In addition, SOP-Low Distribution Free Chlorine Residual references Appendix D which is not included with the document.
- **Element 11** - consider updating OP-11 to include the time that the water treatment plant staff work.
- **Element 14** - consider updating the date field on the Capital and Major Maintenance Recommendation Report to include the date that the document was last updated.
- **Element 15** - consider updating OP-15 to remove reference to Operations Management authorizing all unplanned maintenance activities.
- **Element 17** - consider reviewing the finish dates for the Work Orders in Maximo as the dates are not consistent with the actual finish dates of the work.

It is suggested that the opportunities for improvement be considered by management to further enhance the company's Quality Management System and performance.

### Management System Documentation

The management systems operational plan(s) was reviewed and found to be in conformance with the requirements of the standard.

### Management Review

Records of the most recent management review meetings were verified and found to meet the requirements of the standard. All inputs were reflected in the records, and appear suitably managed as reflected by resulting actions and decisions.

### Internal Audits

Internal audits are being conducted at planned intervals to ensure conformance to planned arrangements, the requirements of the standard and the established management system.

**Corrective, Preventive Action & Continual Improvement Processes**

The company is implementing an effective process for the continual improvement of the management system through the use of the quality policy, quality objectives, audit results, data analysis, the appropriate management of corrective and preventive actions and management review.

**Summary of Findings**

1. Quality Management System	Conforms
2. Quality Management System Policy	Conforms
3. Commitment and Endorsement	Conforms
4. Quality Management System Representative	Conforms
5. Document and Records Control	OFI
6. Drinking-Water System	Conforms
7. Risk Assessment	Conforms
8. Risk Assessment Outcomes	OFI
9. Organizational Structure, Roles, Responsibilities and Authorities	Conforms
10. Competencies	Conforms
11. Personnel Coverage	OFI
12. Communications	Conforms
13. Essential Supplies and Services	Conforms
14. Review and Provision of Infrastructure	OFI
15. Infrastructure Maintenance, Rehabilitation & Renewal	OFI
16. Sampling, Testing and Monitoring	Conforms
17. Measurement & Recording Equipment Calibration and Maintenance	OFI
18. Emergency Management	Conforms
19. Internal Audits	Conforms
20. Management Review	Conforms
21. Continual Improvement	Conforms
Major NCR #	Major non-conformity. The auditor has determined one of the following: (a) a required element of the DWQMS has not been incorporated into a QMS; (b) a systemic problem with a QMS is evidenced by two or more minor non-conformities; or (c) a minor non-conformity identified in a corrective action request has not been remedied.
Minor NCR #	Minor non-conformity. In the opinion of the auditor, part of a required element of the DWQMS has not been incorporated satisfactorily into a QMS.
OFI	Opportunity for improvement. Conforms to the requirement, but there is an opportunity for improvement.
Conforms	Conforms to requirement.
NANC	Not applicable/Not Covered during this audit.
****	Additional comment added by auditor in the body of the report.

**PART D. Audit Observations, Findings and Comments**

DWQMS Reference:	1 Quality Management System
Client Reference:	OP-01 OCWA – Quality & Environmental Management System (QEMS), rev. 7, 2024-06-17 Schedule C – Director's Directions for Operational Plans
Details: Conforms.  All elements are covered in the OP. The Schedule C had current information recorded on it.  Any <b>non-conformities</b> or <b>opportunities for improvement</b> are recorded in their designated sections of this checklist.	
DWQMS Reference:	2 Quality Management System Policy
Client Reference:	OP-02 QEMS Policy, 2024-06-18, rev.7
Details: Conforms.  Reviewed annually by the OCWA's Board of Directors. Last revised date was April 4, 2024 and is posted on <a href="http://www.ocwa.com">www.ocwa.com</a> and was accessed on May 22, 2025.	
DWQMS Reference:	3 Commitment and Endorsement
Client Reference:	OP-03 Commitment and Endorsement, 2024-11-28, rev. 7 OP-03A Signed Commitment and Endorsement, 2024-10-24, rev.32
Details: Conforms.  Commitment and Endorsement was signed by the Safety, Process and Compliance Manager, Regional Hub Manager-Northeastern Ontario Regional Hub, CAO-Treasurer, Town of Mattawa and the Mayor – Town of Mattawa in November 2024.  There has been a change of both Top Management Representatives for the Owner. An email was sent to these two individuals to get the OP re-endorsed on April 24, 2025.  <b>NOTE:</b> there is no date for one of the signatures.	
DWQMS Reference:	4 Quality Management System Representative
Client Reference:	OP-04 QEMS Rep, 2024-11-29, rev. 7
Details: Conforms.  QEMS Representative is the Process and Compliance Technician. The alternate QEMS Representative is the Safety, Process and Compliance Manager if required.	
DWQMS Reference:	5 Document and Record Control
Client Reference:	OP-05 Doc and records control, 2024-09-24, rev. 9 OP-05A Document and Records Control Locations, 2024-06-19, rev. 4
Details: <b>OFI</b>  Most documents are available for staff on the network drive or by hard copy at the WTF.  <b>OFI</b> – consider reviewing the hyperlinks on the Document and Records Control Locations list as some are not accessing the correct location. (Provincial and Federal).	

## Audit Report

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DWQMS Reference:	6 Drinking Water System
Client Reference:	OP-06 Drinking Water System, 2024-09-24, rev. 14 195-201 Mattawa Drinking Water System DWWP, Issue 3, December 3, 2025
Details: OFI  The details of the water treatment plant and associated processes and equipment are thorough. Reviewed the DWWPs to determine if the descriptions match.	

DWQMS Reference	7 Risk Assessment
Client Reference:	OP-07 Risk Assessment 2024-11-28, rev. 7
Details: Conforms.  QEMS Rep leads Risk Assessment.  Last 36-month Risk Assessments were conducted in July 2022. Participants included the QEMS Rep, ORO and Senior Operations Manager. The last annual review was completed on September 20, 2024.	

DWQMS Reference:	8 Risk Assessment Outcomes
Client Reference:	OP-08 Risk Assessment Outcomes, 2024-11-28, rev. 1 OP-08A Summary of Risk Assessment Outcomes, 2024-09-20, rev.13 CP-05 Unsafe Water, 2019-05-24, rev.6 SOP-UV Disinfection System Failure, July 5, 2023, rev.0 SOP-Low Distribution Free Chlorine Residual, July 7, 2023, rev.0
Details: <b>OFI</b> .  Identifies CCP's for each system along with response, reporting and recording procedures. The following CCP's were identified: Primary Disinfection – UV Irradiation and Secondary Disinfection  <b>OFI</b> – consider updating the procedure SOP-Low Distribution Free Chlorine Residual and SOP-UV Disinfection System Failure to include action to be taken when the results are at the Operational Limits listed (CCLs). In addition, SOP-Low Distribution Free Chlorine Residual references Appendix D which is not included with the document.	

DWQMS Reference:	9 Organizational Structure, Roles, Responsibility and Authorities
Client Reference:	OP-09 Organizational Structure, Roles, Responsibilities and Authorities, 2024-08-26, rev.9 OP-09A Organizational Structure, 2024-08-27, rev.3 SOP Overall Responsible Operator – Mattawa DWS, Aug. 20, 2024, rev.7
Details: Conforms.  Lists the staff members that are ORO which rotates between two staff members, Joshua DeWaal and Curtis Green. Describes the role and duties of OIT. Details that Top Management includes the Regional Hub Manager, Operations Management, Operations Management-Capital Projects and Safety, Process & Compliance Manager.	



## Audit Report

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DWQMS Reference:	10 Competencies
Client Reference:	OP-10 Competencies 2024-08-26, rev. 8
Details: Conforms. Details that all staff that are involved in the QEMS (except for administrative support) are required to maintain certification.	

DWQMS Reference:	11 Personnel Coverage
Client Reference:	OP-11 Personnel Coverage 2024-11-28, rev. 9
Details: <b>OFI</b>  The Mattawa DWS is covered 24/7 by SCADA monitoring and on-call staff. Distribution staff is available from 7:00 am to 4:00 pm and on standby for emergencies. Facilities are checked at least once per day during the week and at least once per weekend during statutory holidays.  <b>OFI</b> – consider updating OP-11 to include the time that the water treatment plant staff work.	

DWQMS Reference:	12 Communications
Client Reference:	OP-12 Communications 2024-06-17, rev. 8
Details: Conforms Details how communication with staff, the owner, essential suppliers and service providers and the public are completed.	

DWQMS Reference:	13 Essential Supplies and Services
Client Reference:	OP-13 Essential Supplies and Services, 2024-11-28, rev. 7 Essential Supplies and Services, May 16, 2024, Rev. 21
Details: Conforms. Essential supplies and services are contained in the Facility Emergency Plan, Essential Supplies and Services List. Procedure indicates how chemical shipments are verified when they are received.	

DWQMS Reference:	14 Review and Provision of Infrastructure
Client Reference:	OP-14 Review and Provision of Infrastructure, 2024-11-28, rev. 7 2025 Mattawa Capital and Major Maintenance Recommendations Report, 29-Nov-24 (date on covering letter) Email to Town of Mattawa, November 29-24
Details: <b>OFI</b>  At least once per year a review of the drinking water system's infrastructure is completed and a 5-year (minimum) Capital and Major Maintenance Recommendation Report is prepared. The plan was sent to the Owner on November 29, 2024.  <b>OFI</b> – consider updating the date field on the Capital and Major Maintenance Recommendation Report to include the date that the document was last updated.	

## Audit Report

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DWQMS Reference:	15 Infrastructure Maintenance, Rehabilitation and Renewal
Client Reference:	OP-15 Infrastructure mntc, rehab and renewal, 2024-11-28, rev. 7
Details: <b>OFI</b>  Preventive maintenance is tracked using Work Management System (WMS) which includes planned maintenance, unplanned maintenance, rehabilitation, renewal and program monitoring and reporting.  <b>OFI</b> - Consider updating OP-15 to remove reference to Operations Management authorizing all unplanned maintenance activities.	

DWQMS Reference:	16 Sampling, Testing and Monitoring
Client Reference:	OP-16 Sampling, Testing and Monitoring, 2024-11-28, rev. 9 195-101 Mattawa DWS, Issue 4, December 3, 2021 Mattawa DWS – Reg. 170 – Sampling Schedule 2025, Nov. 5, 2024 SOP Reporting Adverse Water Quality, 2019-12-09, rev.5
Details: OFI depending on discussion  Sampling requirements are listed on the sampling schedule/plan/calendar which is maintained by the PCT. Reviewed 2025 schedule to date. All required samples were indicated as complete.	

DWQMS Reference:	17 Measurement and Recording Equipment Calibration and Maintenance
Client Reference:	OP-17 Measurement and Recording Equipment Calibration and Maintenance, 2024-11-28, rev.7 Work Order Summary Report, January 1, 2024 – May 21, 2025
Details: Conforms.  Calibrations for portable devices were completed on January 15, 2025 according to WO4193976 and 4193979 but the certificates provided indicated the work was completed on October 29, 2024. This included Hach instruments. Flow meter calibration was completed on March 27, 2025. If a device does not meet its specified performance requirements it should be removed from service (if practical) until it can be repaired, replaced or successfully calibrated.  <b>OFI</b> – consider reviewing the finish dates for the Work Orders in Maximo as the dates are not consistent with the actual finish dates of the work.	

DWQMS Reference:	18 Emergency Management
Client Reference:	OP-18 Emergency Management, 2024-06-17, rev.7 FEP-01 Contingency Plan Review/Test Summary Form, 2019-04-18, rev.1 CP-04 Loss of Service, 2019-05-23, rev.3
Details: Conforms.  FEP is reviewed annually. At least one CP test each year, and each CP must be reviewed at least once in a five-calendar year period.  Emergency test/review for CP-04 Loss of Service was completed on November 24, 2024 which included a review of CP-04 Loss of Service and SOP Provision for Alternate Water Source. No action items were identified during the review.	

## Audit Report

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DWQMS Reference:	19 Internal Audits
Client Reference:	OP-19 Internal QEMS Audits, 2024-06-17, rev. 7 Internal Audit report (September 27, 2024)
Details: Conforms.  Audit results are tracked on QMS Summary of Findings by year. Internal audit listed no non-conformities and three opportunities for improvement.	

DWQMS Reference:	20 Management Review
Client Reference:	OP-20 Management Review, 2024-11-28, rev. 7 Management Review Meeting Minutes (December 12, 2024)
Details: Conforms.  The Management Review meeting was held on December 12, 2024 (covering Nov 1, 2023 to Oct 31, 2024). Top Management was represented by the Senior Operations Manager, the SPCM, the Senior Operator and the PCT. All required items were reviewed during the meeting. The results of the management review were sent to the owner via email on December 16, 2024.  <b>NOTE:</b> the results of the internal audit listed do not match the actual report (three OFI's listed on the report but MR says two).	

DWQMS Reference:	21 Continual Improvement
Client Reference:	OP-21 Continual Improvement, 2024-11-28, rev. 7 2024 Mattawa DWS Summary of Findings Analysis & Action Plan Form, 2018-04-03, rev. 3 MECP Inspection Report – February 25, 2025
Details: Conforms.  Reviewed Mattawa DWS Summary of Findings (2024 and 2025) which list findings from Internal Audits, External Audits, Management Reviews, Risk Assessment and MECP Inspections.  Reviewed the results of the previous external audits (S1 – June 11, 2024). One finding was recorded with action taken.  Reviewed the last MECP inspection report. There were three non-compliances identified. All have been included on the Analysis and Action Plan dated 11 03 2025.	

Details regarding the personnel interviewed and objective evidence reviewed are maintained on file at Intertek - Intertek - SAI Global.

This report was prepared by:



Janine deBoer  
Intertek - Intertek - SAI Global Management Systems Auditor

The audit report is distributed as follows:

- Intertek - Intertek - SAI Global
- Operating Authority
- Owner
- MECP

## **Audit Report**

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### **Notes**

Copies of this report distributed outside the organization must include all pages.



**The Township of Georgian Bay  
Resolutions  
Council - 02 Jun 2025**

Item 11.(b)

**Date: June 2, 2025****C-2025-155****Moved by** Councillor Kristian Graziano**Seconded by** Councillor Allan Hazelton

WHEREAS the Floating Accommodations – Position Paper (April 2025) provides detailed guidance to Ontario municipalities on the regulation of Floating Accommodations, highlighting critical legal and environmental challenges; and

WHEREAS the document identifies significant gaps in current provincial and federal frameworks that municipalities are best positioned to address through zoning and land-use bylaws; and

WHEREAS the paper recommends proactive municipal action based on successful case studies and legal precedents such as the Glaspell v. Ontario decision; and

WHEREAS Georgian Bay Township has already taken steps to address Floating Accommodations and has an interest in promoting inter-municipal collaboration on this issue;

NOW THEREFORE BE IT RESOLVED THAT Council receive the Floating Accommodations – Position Paper (May 2025) for informational purposes; and

THAT the Clerk be further directed to forward the document and this resolution to the Association of Municipalities of Ontario (AMO) and member municipalities for consideration and potential provincial advocacy.

☒ Carried      ☐ Defeated      ☐ Recorded Vote      ☐ Referred      ☐ Deferred

**Recorded Vote:**

	<b>For</b>	<b>Against</b>	<b>Absent</b>
Councillor Brian Bocek			
Councillor Peter Cooper			
Councillor Kristian Graziano			
Councillor Allan Hazelton			
Councillor Stephen Jarvis			
Councillor Steven Predko			
Mayor Peter Koetsier			

**Peter Koetsier, Mayor**





Floating  
Accommodations not  
Vessels Coalition

A photograph of a stack of six smooth, rounded stones of varying shades of grey and brown, balanced precariously on top of each other. The stack sits on a larger, flat grey rock. The foreground is filled with a dense layer of small, smooth pebbles in various colors. The background is a soft-focus view of a beach and the ocean under a pale sky.

# ***Floating Accommodations Position Paper***

## EXECUTIVE Summary

This position paper provides guidance for Ontario municipalities seeking to regulate or restrict Floating Accommodations within their jurisdictions.

Floating Accommodations are a detrimental presence on Ontario's lakes and rivers. They present multiple environmental, navigational, taxation, and zoning issues. Over the past four years, they have eluded control as the issue of Floating Accommodations fell into a very large gray area when this all began.

The authors of this position paper, the **Floating Accommodations not Vessels Coalition**, strongly urge you as municipal leaders to pursue **one or a hybrid** of the following two regulatory strategies:

**1. Ban floating accommodations in your jurisdiction.** *They cannot exist within your*



*municipality without putting your natural environment and governance regulations in turmoil. The Township of Severn has led the way with a bylaw banning Floating Accommodations [[Township of Severn Zoning By-law Amendment to regulate Floating Accommodations](#)]. The Township of Georgian Bay recently adopted a similar by-law [[Township of Georgian Bay Zoning By-law](#)*

*[Amendment to regulate Floating Accommodations](#)]. The intent is to provide clarity in their zoning bylaws in that floating accommodations are not a permitted use. Several municipalities are following their lead and investigating this strategy.*



**2. Restrict floating accommodations to fixed / permanent moorings.** *These locations would be subject to municipal zoning by-laws stipulating appropriate sanitary, hydro, power connectivity, and placed on environmentally safe floatation systems. Floating accommodations are permanently located in a properly zoned facility similar to a trailer park but*

*for floating accommodations on water. This model has several working examples such as Bluffers Park on Lake Ontario or False Creek in downtown Vancouver. For most municipalities, this would be considered a new form of development and require significant policy changes.*



## “Your new neighbours”

### They can suddenly appear on your waterfront at any moment...

Floating Accommodations (FAs) can be a building or structure such as modified shipping containers or wood framed structures placed on floatation devices. They are not primarily intended for navigation and will moor over crown lakebeds or private property lakebeds. FAs can move frequently and are usually equipped with an anchoring system such as steel ‘spuds’ embedded into the lakebed to stabilize the unit at each mooring location. They potentially shed toxic materials and other contaminants into surrounding waters and lakebeds.



## Municipalities Play a Crucial Role in Fully Regulating Floating Accommodations

Municipalities have a crucial role in addressing regulatory gaps and exceptions that fall outside the recent implementation of federal, provincial, and private property trespassing regulations to manage Floating Accommodations. Verifying and strengthening the regulatory framework was a collaboration between Parks Canada (PC - federal), the Ministry of Natural Resources (MNR - provincial), and the Ontario Provincial Police (OPP - provincial).

The following scenarios are not hypothetical. They have all occurred and would fall outside the jurisdiction of new and existing federal, provincial and OPP controls.

- 1) *What happens to an owner of an FA who chooses to float their FA over their personally owned private lakebed property?*
- 2) *What happens to commercial marinas who wish to establish mooring for FAs on their premises in a permanent or semi-permanent manner?*
- 3) *What happens when FA owners floating within a township, move daily to relocate in that same township to avoid confrontation with governing agencies?*



## ***Municipal Bylaws – What Issues Are You Being Asked to Tackle?***

The recently launched PC, MNR, and OPP frameworks can clearly deal with trespassing for stationary (moored) FAs in federal / provincial waters and over private lakebeds.

However, there are 3 scenarios that fall outside of the newly published PC, MNR, and OPP frameworks. They are:

- 1) ***FAs floating over private lakebeds:*** *What is missing is how to deal with an FA owner who chooses to park adjacent to their shoreline where he/she has property 'ownership' rights to the lakebed. This issue is very real and exists in many of Ontario's lakes and rivers. The scenario would allow an FA owner to bypass existing building codes and local taxation to class their structure (be it a boathouse, or residence) as a vessel. This scenario is a "trojan horse" into illegal residential boathouses and homes on water with the very real possibility of being short term rentals.*
- 2) ***FAs floating in a commercial marina:*** *The scenario of a marina establishing an unauthorized temporary (or permanent) mooring location for a FA within a municipality that is not zoned for FAs causes a significant degree of difficulty. Most current municipal zoning does not acknowledge FAs and in a jurisdiction without FA definitions and approved zoning the FA owner can fall back on their vessel designation and potentially use the Transport Canada vessel designation as a shield to avoid any charges. This scenario has already occurred throughout Ontario, including in the Rideau Canal and the Kawartha Lakes region.*
- 3) ***FAs floating freely and/or mooring in a different location each night:*** *The challenge with this scenario is some FA owners have been very creative in where they moor and for how long. They have become very familiar with enforcement processes and time limitations and simply move before charges can be laid. Each situation would be reviewed on a case-by-case basis and time limitations may or may not apply.*

All three of these scenarios require a municipal regulatory framework. There are emerging strategies to guide Ontario's municipalities in preventing FAs from further potential abuse and destruction of our natural resources for current and future generations.

## Call to Action To All Ontario Municipalities With Waterfront Assets

Based on our collective learning, experience and history with the FA problem, we believe there are two responses municipalities can utilize to attempt to control FAs participating in one or more of the three scenarios outlined above:

- 1) **FAs cannot exist within the boundaries of a municipality:** *This scenario has recently been enacted in the Townships of Severn and Georgian Bay; although they have not yet been tested in court. These zoning by-law amendments provide clarity in that floating accommodations are not a permitted use. FAs cannot exist on waters within these Townships, under any circumstances, over public or private lakebeds or in commercial marina establishments. Their outright ban of FAs is actively being considered by several other municipalities, [\[Township of Severn Zoning By-law Amendment to regulate Floating Accommodations\]](#), [\[Township of Georgian Bay Zoning By-law Amendment to regulate Floating Accommodations\]](#)*
- 2) **FAs can only exist as FHs (floating homes):** *When floating accommodations are permanently fixed to an approved dock/mooring with permanent hydro, sanitary, and water connections they are classified by Transport Canada as a Floating Home (FH). Floating Homes are not vessels. This scenario of approved mooring for Floating Homes is well understood, documented and in place throughout British Columbia and Bluffers Park on Lake Ontario and would require significant municipal policy changes for most. One further twist on this scenario is that a FH owner who chooses to untether and go float “free range” for a time and then come back may be banned from the FH mooring location depending upon their Home Owners Agreement. This solution has existed for some 20+ years in both locations and is very well understood.*

It is suggested that municipalities consult with their own legal representatives to determine what regulatory approach is best suited for your jurisdiction.

Need To Find Out More?

If you need more information or further clarification on any aspect of this position paper, please feel free to reach out to any member of the Floating Accommodations not Vessels Coalition or to our email address [fanv2025@gmail.com](mailto:fanv2025@gmail.com).

## APPENDIX

### ***Floating Homes versus Floating Accommodations: Definitions and Management to date***

#### **Historical context and definitions:**

Historically, floating residential structures have existed in zoned-for-purpose marinas and permanent mooring locations. These types of structures look and feel like houses. They are typically wood framed units with windows, doors, roofs, and decking and floatation devices. Inside they have bathrooms, kitchens, living rooms and bedrooms... essentially a house on water. They are “permanently” moored / fixed to a docking arrangement and are also permanently connected to sanitary sewers, water supply, power supply, and gas (for heating and cooking) supply.

There are multiple instances of these floating residences, but the most popular and recognized communities are the 24 floating homes in Bluffers Park on the shores of Lake Ontario in Scarborough (Toronto), and 60+ homes in False Creek in downtown Vancouver.



Both of these examples and all other occurrences where a floating residence is fixed permanently to a mooring location are classified by Transport Canada as “Floating Homes”. It is important to understand that Floating Homes are not recognized by Transport Canada as vessels. They are distinct and separate from Floating Accommodations.



### **How do Floating Accommodations differ from Floating Homes?**

The recently emerging challenge is Floating Accommodations, which can be ‘repurposed’ shipping containers modified by DIY individuals or purpose-built wood construction. The units have windows, doors and some form of bathroom, kitchen, sleeping, and living quarters. Floating Accommodations are not restricted to the configuration seen below, as there are numerous examples of residences fabricated with wood frame construction built on floatation devices that appear more like a traditional boathouse.



All of these floating accommodations are not permanently fixed to a mooring location. They are “free range floating residences”; moving, floating and mooring whenever and wherever they wish.

Transport Canada classifies floating residences that are not connected to a permanent mooring location as vessels.



Floating Accommodations until 2023 were largely unregulated within Ontario. The topic had not historically been an issue; therefore, government agencies needed to react to the changing issue and the “vessel” designation being utilized by Transport Canada as well as by the individuals and/or companies exploiting this loophole.

The authors can now report that Parks Canada, MNR, and OPP have separately and collectively identified enforcement avenues where appropriate to attempt to govern Floating Accommodations. To complete the governance framework, appropriate amendments to existing municipal by-laws are required.

### ***What Are the Challenges Associated with Floating Accommodations?***

This table illustrates the complexity of multiple government agencies whose mandates are individually impacted yet require collective collaboration to implement solutions. The following table lists the various issues and respective agencies likely to manage them.

<b>Issue / Concern with Floating Accommodations</b>	<b>Expected Responsible Agency</b>
Potential absence of sanitary capability and dumping of toxic and other harmful substances from FA	Environment & Climate Change Canada (ECCC) (Federal) and Ministry of Environment (Prov.)
Pollution from floatation devices and garbage	Transport Canada & ECCC (Federal); Ministry of Environment (Provincial)
Impact of endangered wildlife when moored in environmentally sensitive areas	Parks Canada or ECCC if outside of Parks Canada sites; Fisheries & Oceans if fish/mussel related; <i>Endangered Species Act</i> administered by Ministry of the Environment (Provincial)
Navigational impediment as a moving vessel	Transport Canada
Navigational impediment as a moored vessel	Transport Canada & Local Municipalities (via VORR's)
No building or construction standards specifically related to FAs exist	Transport Canada
FAs pay no taxation to support consumption of local emergency services or waste management services	Municipality
Mooring in any location	Municipal zoning (not yet tested in court)
Mooring on private lakebeds (must make contact with private property beneath the water)	OPP – Trespass to Property Act

Issue / Concern with Floating Accommodations	Expected Responsible Agency
Spawning ground / fish habitat damage caused by the steel spuds into lakebeds	Fisheries and Oceans Canada (DFO) (Federal water control); DFO supported by Parks Canada in National Parks, National Historic Sites and National Marine Conservation Areas; MNR (inland lakes); responsible for the management of fisheries
Floating Accommodations becoming vacation rentals (VRBO or Airbnb)	Municipal by-laws (e.g. Short-Term Rental by-laws and zoning by-laws)
Floating Accommodations becoming an unregulated expansion of a cottage	Federal waters – Parks Canada in National Parks, National Historic Sites and National Marine Conservation Areas Provincial waters- <i>Public Lands Act</i> administered by MNR prohibits FAs from occupying provincial public land through regulation Privately owned waters – Municipality

During our early discussions, each of the agencies that we expected to play a partial and/or full role to control Floating Accommodations felt they were not legislated to manage and regulate Floating Accommodations. Many felt that other agencies were better equipped to regulate the problem or that, given Transport Canada's designation of FAs as vessels, that Transport Canada was the ultimate controlling ministry. Agencies outside of Transport Canada were of the opinion that any attempt to act would result in legal proceedings that given the vessel designation, would likely be unsuccessful with respect to the agency responsible for legal expenses.

### ***What Changes Have Been Made to Support a Regulatory Framework?***

The shift to create enforceable solutions came via 2 separate but foundational insights:

1. ***Glaspell vs Ontario 2015*** – Clarifying lakebed ownership which has become the cornerstone strategy “anchoring” all of the in-force regulatory frameworks.
2. ***Freedom of Information request to Transport Canada*** – Clarified 3 important aspects:
  - a) *Floating Homes vs Floating Accommodations: Floating Homes are not vessels; Floating Accommodations are vessels.*

- b) Transport Canada's primary (and some would say only) objective is vessel safety. They do not believe their mandate / charter per the Canadian Transport Act (2001) mandates them or requires them to control Floating Accommodations.*
- c) Transport Canada has expressed strong public support of the newly launched MNR Floating Accommodation regulatory framework (161/17). Transport Canada's guidance to other agencies interested in governing FAs was very clear – use the MNR framework to guide your actions.*

It is critical to the municipal strategy that readers of this position paper are comfortable with the solid underpinnings of the current provincial, federal and criminal regulatory framework.

The *Glaspell v Ontario* ruling [[Glaspell v Ontario 2015 ONSC 3965](#)] has clarified 3 elements that have been 'baked' into case law informing FA regulations formed by Parks Canada and MNR.

- a) Glaspell ruling established that all lakebeds and riverbeds are the ownership of either federal crown, provincial crown or private ownership, and separately, municipalities have the option to issue zoning controls over those lakebeds.*
- b) The ownership of lakebed can act as a basis to authorize or not permit a floating object overhead to cast a shadow over the lakebed and by definition occupying that lakebed.*
- c) Resulting from the case law establishing enforceable lakebed ownership, the principle of authorized vs unauthorized occupation of crown land (lakebed) has been crystallized into FA regulatory frameworks.*

The importance of *Glaspell* was vital to the success of the regulatory frameworks that have emerged. The critical learning here is that historically all enforcement by Parks Canada, MNR, and OPP was through "land-based" policies. Had any of these agencies sought to remedy through water-based policies, they likely would have lost any court challenge due to the vessel designation that Transport Canada would likely uphold. Seeking to control Floating Accommodations through land-based laws was a masterful stroke of genius and we applaud the leadership of MNR, Parks Canada and OPP.

Municipalities would be advised to consider and build on the positive implications of the *Glaspell* ruling in their formation of FA zoning and governance by-laws.

The Ministry of Natural Resources (MNR Ontario) was first out of the gate to create their regulatory framework based on the *Glaspell* ruling. Specifically, 161/17 which is exactly the right regulatory framework to govern Floating Accommodations.

The full definition of Ontario Regulation 161/17 is found in this link [[MNR Regulation 161/17 governing Floating Accommodations](#)] The fundamentals of 161/17 include:

- a) Defining what is and what is not a floating accommodation.*
- b) Defining occupation of provincial crown land by the shadow of a floating object overhead on crown lakebed.*
- c) Conveying that a floating accommodation is not permitted to occupy provincial lakebed and shoreline.*
- d) The ability to charge the owner of the floating accommodation in the event they are occupying provincial lakebed without permission.*

The principles underlying the MNR 161/17 framework (released in summer of 2023) has since been adopted in principle by both Parks Canada and OPP and both agencies have identified enforcement avenues where appropriate.

Parks Canada's solution was issued in 2024 and mirrors MNR's strategy. The full definition of Parks Canada's regulation can be found in the following link [[Parks Canada Mooring Regulations covering Floating Accommodations](#)]. The fundamentals of Parks Canada's framework include:

- a) Defining what is a floating accommodation in a manner similar to MNR.*
- b) Requiring all floating accommodations secure a permit to lawfully moor over federal lakebeds overnight.*
- c) Failure to obtain a permit constitutes "unauthorized occupation" of federal lands and the occupying person(s) will be charged accordingly.*

Lastly, the OPP have embraced a similar lakebed ownership strategy for privately owned lakebed. They have case law where they have successfully prosecuted a floating accommodation that was making actual contact with a private lakebed in an unauthorized manner and consequently the FA owners were charged and successfully prosecuted with trespassing.

## ***The Townships of Severn and Georgian Bay Experience***

As we described in the first few pages, the existing regulatory framework created by MNR, Parks Canada and OPP has a few gaps. Severn Township recognized that early on and amended their by-law in 2024 [[Township of Severn Zoning By-law Amendment to regulate Floating Accommodations](#)]. A similar by-law amendment was enacted in the Township of Georgian Bay in 2025 [[Township of Georgian Bay Zoning By-law Amendment to regulate Floating Accommodations](#)].



The essential element of these amended by-laws, described in this position paper as Response #1 on page 5, is very simple... FAs cannot exist on waters within the boundaries of these two townships.... period. While they have not been tested in court, one by-law has already been successfully used as a deterrent to an FA presence. Several other townships are actively studying and considering implementing similar by-laws for their respective jurisdictions.

## ***There Are Numerous Lessons Gained Along This Journey***

Our grass roots organization **Floating Accommodations not Vessels Coalition** experienced many peaks and valleys in the journey to facilitate the appropriate agencies to successfully manage and control the new “issue” of Floating Accommodations.

It would be an accurate reflection to say that only if we knew then what we know now...

### **There are six key learnings:**

- 1) It takes a team of motivated, passionate, patient people to stick with it... we discussed after year one and two – was this worth it? Yes! While it took our coalition four years to get here, we believe our efforts have been instrumental in facilitating the right framework that can be applied province-wide.*
- 2) When working with federal and provincial agencies who say no, don't take that for an answer, keep up the pressure, continue to make your issue their issue. At some point in time the right set of agencies will step forward and get to the solution. In our case that was a combination of Parks Canada, MNR, OPP and our local municipalities – the Townships of Severn and Georgian Bay.*
- 3) Broad based support by multiple grass roots organizations was key to our combined success. In our case that consisted of numerous local Cottage Associations large and small who all successfully raised their voices. We would do it again in the same way.*
- 4) While appeals by local politicians and provincial MPP's and federal MP's to both provincial and federal ministers didn't directly solve the issue, it greatly helped to communicate the seriousness of the issue.*
- 5) Sometimes, it takes a change in basic assumptions and in this case it was the insights gained from the Glaspell ruling to get to the right answer. Together with MNR, Parks Canada and OPP we were fortunate enough to understand the pathway and leverage Glaspell.*
- 6) Media! We were fortunate to tap into print, tv, radio, social media – it all helped. We brought on partners like Federation of Ontario Cottagers' Association (FOCA) and Cottage Life to spread the message. Had we had more financial resources we would have stepped up our investment in social media... maybe next time!*

## ***Acknowledgements and Thank You.***

We would like to thank in no particular order...

- *Working group members from our partners at Parks Canada, Ministry of Natural Resources and the Ontario Provincial Police.*
- *Working group members from our municipal partners - Mayors, Councillors and Staff from Severn Township, Township of Georgian Bay, Tay Township and Township of the Archipelago.*
- *Gloucester Pool Cottagers' Association & Georgian Bay Association*
- *The Decibel Coalition*
- *Safe Quiet Lakes Coalition*
- *Cottage Life*
- *Many cottage associations, and the Federation of Ontario Cottagers' Association (FOCA)*
- *And lastly, the Floating Accommodations Not Vessels Coalition members who authored this position paper*

While we did strive to ensure the accuracy and completeness of this information, the authors assume no responsibility for any omissions to or errors that may be contained within this position paper.

We the members of the Floating Accommodations not Vessels Coalition wish to express our deep gratitude and thanks to all the members mentioned above that have been instrumental in this journey.... Thank you!

**From:** [Julie Pilkey](#)  
**To:** [Bryan Martin](#); [Jason McMartin](#); [Jason McMartin](#); [Jason Trottier](#); [JoAnne Montreuil](#); [Karen McIsaac](#); [Lesley Marshall](#); [Info](#); [Peter Johnston](#); [Donna Maitland](#)  
**Cc:** [Ethel Lavalley](#); [Peter Chirico](#); [Gail Degagne](#); [Narry Paquette](#); [Pauline Rochefort](#); [Peter Murphy](#); [Mayor Raymond Belanger](#); [Richard Gould](#); [Robert Corriveau](#); [William Brooks](#); [Angie Punnett](#)  
**Subject:** Cassellholme - Capital Levy  
**Date:** Tuesday, June 10, 2025 2:27:42 PM  
**Attachments:** [image.png](#)  
[Outlook-cid\\_image0.png](#)

Hello Municipality Clerks and Mayors

At the May 22nd, 2025 Board Meeting, the Board of Cassellholme agreed that the capital levies planned to begin quarterly starting January 31, 2025 would be deferred to October 31, 2025 following substantial completion of Phase 1, currently slated for September.

The following quarterly capital levies were planned for 2025 by the Board:

- Levy for unfunded 2024 construction interest due Jan 31, 2025 – **Funded through existing reserves in the amount of \$702,959**
- Levy for January to March 2025 construction interest due Apr 30, 2025 – **Funded through existing reserves in the amount of \$489,768**
- Levy for April to June 2025 construction interest due July 31, 2025 – **Anticipated to be funded through existing reserves, estimated at \$450,000**
- Levy for July to September 2025 construction interest due Oct 31, 2025 – **Anticipated to proceed as scheduled, estimated at \$475,000**

**The exact levy is subject to change based on interest rates and progress draws** and will be confirmed in early October following the reconciliation of July – September interest payments. The following apportionment can be used for planning purposes, and an estimate for 2026 is provided as well with the same caveats.

Municipality	Apportionment Rate (2023 FIR)	Estimated Capital Levy Due October 31, 2025	2026 Capital Planning Amount
Bonfield	3.239%	\$ 15,385	\$ 42,691
Calvin	1.463%	\$ 6,950	\$ 19,549
Chisholm	1.667%	\$ 7,919	\$ 21,542
East Ferris	7.642%	\$ 36,302	\$ 102,107
Mattawa	1.330%	\$ 6,317	\$ 17,767
Mattawan	0.328%	\$ 1,560	\$ 4,338
North Bay	79.327%	\$ 376,804	\$ 1,044,330
Papineau-Cameron	1.735%	\$ 8,243	\$ 22,765
South Algonquin	3.268%	\$ 15,522	\$ 43,728
<b>Total</b>	<b>100.000%</b>	<b>\$ 475,000</b>	<b>\$ 1,318,816</b>

If you have any questions, please contact William Brooks at [brooksw@cassellholme.on.ca](mailto:brooksw@cassellholme.on.ca) or via phone at (705) 474-4250 ext. 230.

Thank you  
 Julie

Stay Healthy / Stay Safe

*Julie Pilkey*

Occupational Health, Safety & Wellness Manager

**CASSELLHOLME**

*Compassionate care for life's journey.*

400 Olive Street

North Bay, ON P1B 6J4

Tel: 705-474-4250 ext. 308

Fax: 705-474-9663

Website: [www.cassellholme.ca](http://www.cassellholme.ca)

*“Emergencies, disasters, accidents and injuries can occur in any setting and at any time, usually without warning.*

*Being prepared physically and psychologically to handle emergencies is an individual responsibility as well as a facility one.”*

District of Nipissing  
Social Services  
Administration Board



Conseil d'administration  
des services sociaux  
du district de Nipissing

8.4

June 6, 2025

C/o Amy Leclerc, Municipal Clerk  
Property Tax Department  
Town of Mattawa  
PO Box 390  
Mattawa, ON POH 1V0

**RE: Castle Arms Non-Profit Apartment Corporation – 231 Tenth Street, Mattawa, Ontario  
12 units under the Affordable Housing Program (AHP)**

Please be advised that Castle Arms Non-Profit Apartment Corporation Mattawa has met all the requirements under the Canada Affordable Housing Program (AHP) for the fiscal year ending December 31, 2024. In addition, Castle Arms has complied with the Municipal Housing Facilities By-Law and the Municipal Housing Facilities Agreement.

A copy of their Annual Occupancy Reports and their targeting report is attached that will demonstrate their rents.

Please do not hesitate to contact me should you have any questions. I can be reached at (705) 474-2151 ext 43351.

Thank You,

Signed by:  
  
130C4E64DACD471...

Bill Guilfoyle  
Housing Services Administrator, DNSSAB

cc: Tyler Venable, Manager Housing Programs, DNSSAB  
AHP file

# SCHEDULE ""

## PROPOSER'S ANNUAL OCCUPANCY REPORT

Housing Program: Affordable Housing Program Northern Component

Service Manager Direct Delivery

For the Fiscal Year Ended: December 31, 2024

Occupancy Date:

01-Jul-11

### A. Project Information

Contribution Agreement Number	HJ 0190
Contribution Agreement Expiry Date	01-Jul-40

Project Name	Castle Arms Non-Profit Apartment Corporation- Mattawa
Property Address	231 Tenth Street Mattawa, On P0H 1J0

### B. Average Rents at Year End

Unit Type	AHP Funded Rental Units			Previous Year 2023		Current Year 2024		Rationale (if applicable)
	Seniors (#)	PWD	Others (#)	Total (#)	Actual Rent per Unit 2023 (\$)	RTA Permitted Increase per unit 2023 2.50% (\$)	Permitted Rent per Unit per Month (C) (A+B) (\$)	Actual Rent per Unit per Month (D) (\$)
Bachelor				0			\$0.00	
One Bedroom	10	0	0	10	\$699.56	\$17.24	\$706.80	\$767.00
Two Bedroom	2	0	0	2	\$745.41	\$18.64	\$764.05	\$830.00
Three Bedroom				0		\$0.00	\$0.00	
Four Bedroom				0		\$0.00	\$0.00	
Total	12	0	0	12				



### C. Depth of Affordability

Unit Type	(A)	(B)	(C)	(D)	(E)
(e.g., Bachelor, 1-bedroom)	# of units per rent amount and unit size	Rent Charged per Month	CMHC Average Market Rent (AMR) or Alternate e.g., Modified Ontario Works Shelter Allowance; Unit Rent Factor (In the event CMHC AMR does not apply)	Calculation of Project Rents	Calculation of CMHC Average Market Rents (AMR) or Alternate
			- Please specify below, the source of AMR if it is different from CMHC	(A x B = D)	(A x C = E)
Bachelor	0	\$0.00	\$0.00	Awaiting Data	\$0.00
One Bedroom	10	\$767.00	\$990.00	\$7,670.00	\$9,900.00
Two Bedroom	2	\$830.00	\$1,299.00	\$1,660.00	\$2,598.00
Three Bedroom	0	\$0.00	\$0.00	Awaiting Data	\$0.00
Four Bedroom	0	\$0.00	\$0.00	Awaiting Data	\$0.00
<b>Total</b>	<b>12</b>			<b>\$9,330.00</b>	<b>\$12,498.00</b>

Please specify the source of AMR if it is different from CMHC

N/A

Weighted Average Rents	Project Weighted Average Rent		CMHC (or Alternate) Weighted Average Rent	
	Total of (D) / Total of (A) =		Total of (E) / Total of (A) =	
		\$777.50		\$1,041.50
Depth of Affordability: Percentage of CMHC AMR (or Alternate AMR) Achieved for Overall Project	(Project Weighted Average Rent / CMHC or Alternate Weighted Average Rent) x 100	75%	Note: This figure cannot be greater than 100% of CMHC AMR (or alternate) without the approval of the Minister.	

### D. Project Certification

I certify, to the best of my knowledge, that the information provided in Sections B and C above is true and correct. I hereby authorize the Minister to review the rent roll from appropriate sources if deemed necessary.

Signed by [please sign name]

[please print name]

Date

I am [please check on the appropriate line below]

- ☐ the Owner of the Project  
☐ the Chairperson of the Board of Directors of the Project  
☒ the Administrator for the Project

Please do not complete this section (for Service Manager's use only)

### E. Service Manager's Confirmation

I certify, to the best of my knowledge, that the information provided in Section B and C above is true and correct.

B. Guilfoyle  
Confirmed by [please sign name]

BILL GUILFOYLE  
[please print name]

Housing Program  
Title  
administrator

June 6, 2025  
Date

**Melody Byers**

---

**From:** Kayla Monette <monettekayla@gmail.com>  
**Sent:** June 17, 2025 6:13 AM  
**To:** Melody Byers  
**Cc:** Paul Laperriere; Wayne Chaput; Darren O'Gorman; Kdeckco@gmail.com  
**Subject:** Re: Fence permit submitting  
**Attachments:** IMG\_0269.jpeg; IMG\_0264.jpeg; IMG\_0268.jpeg; IMG\_0267.jpeg; IMG\_0266.jpeg; Building Fence Permit Application .pdf

Good Morning Melody,

I hope this message finds you well.

Please find attached the necessary documents to support our application for a fence permit at our property. As part of our request, we are seeking approval to build the fence at a height of 8 feet.

We kindly ask you to consider the unique topography of our property in this decision. While the proposed fence would be 8 feet on our side, due to the elevation difference, it would appear approximately 6 feet or less when viewed from the neighboring yard behind us, as their lot sits significantly higher than ours.

Our home is situated at the lowest point on the street, which unfortunately results in a noticeable lack of privacy. At times, it feels like we're in a fishbowl, with clear sightlines from multiple surrounding properties into our yard.

Additionally, we have experienced several privacy concerns, including documented incidents of trespassing from the rear neighbors. We've captured these events on our security cameras and have included photos that further illustrate the visibility and exposure we currently face from our backyard, we can clearly see the tires of their vehicles.

We truly believe this fence would allow us a safe and private outdoor space, while maintaining a respectful and reasonable aesthetic from the neighbours perspective. We would be incredibly grateful for your consideration and support.





**Corporation of the Town of Mattawa  
Building Department**

Box 390, 160 Water St., Mattawa, Ont., P0H 1V0  
phone (705) 744-5611 fax (705) 744-0104  
e-mail wayne.chaput@mattawa.ca

**FENCE PERMIT  
APPLICATION FORM per By-Law # 17-15**

Property Owner's Name	Property Owner's Address	Telephone No.
DARLAD O'GORMAN KAYLA MONETTE	299 BROOK ST	(873) 997 9797 (705) 358 4667
Applicant's Name	Applicant's Address	Telephone No.
DARLAD O'GORMAN KAYLA MONETTE	299 BROOK ST	↑
Contractor's Name	Contractor's Address	Telephone No.
KRIS McDEVITT	38 PEDDLERS DRIVE	(705) 358 0071
Project Location		
299 BROOK ST BACK FENCE IN BACK YARD.		
Roll Number	Construction Value	Permit Fee Payment

Property Fence ☐

Wooden Fence ☒

Stone ☐

Other: \_\_\_\_\_

Pool Fence ☐

Chain Link ☐

Metal ☐

**Conditions of Approval**

- Each application will be approved based upon the approval of all applicable departments and the payment of the permit application fee.
- Each application shall be accompanied by a site plan, drawn to scale, that indicates property line locations, building locations and proposed location of the fence for which the application applies, including height of fence.
- I/we agree to comply with the Town of Mattawa Fence By-Law, being By-Law #93-35, and any amendments of same.
- This permit authorizes the applicant and owner to construct a fence located entirely on the subject property. In the event the fence or any portion of the fence is constructed on the property line or on the adjacent property, this permit may be revoked.

I hereby signify that I will comply with the conditions on this application and I certify the truth of all the statements and or representations contained herein.

This application submitted on the 16<sup>th</sup> day of JUNE, 2025

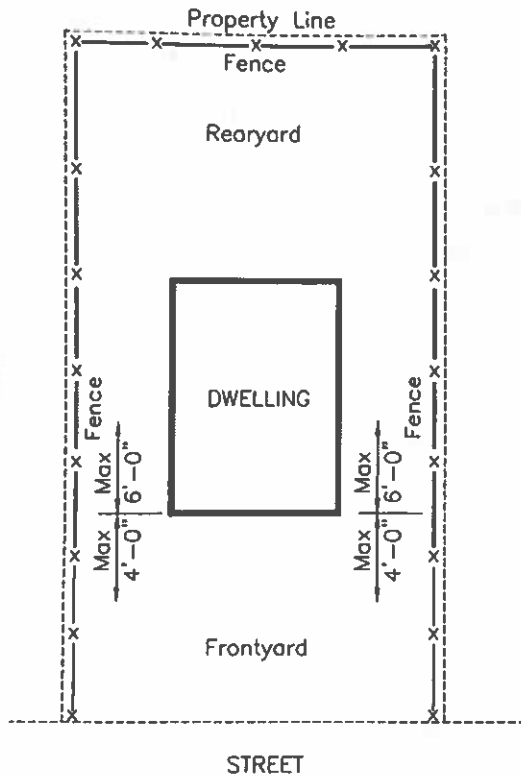
Signature of Owner or Authorized Agent: \_\_\_\_\_

Date Authorized / Approved: \_\_\_\_\_

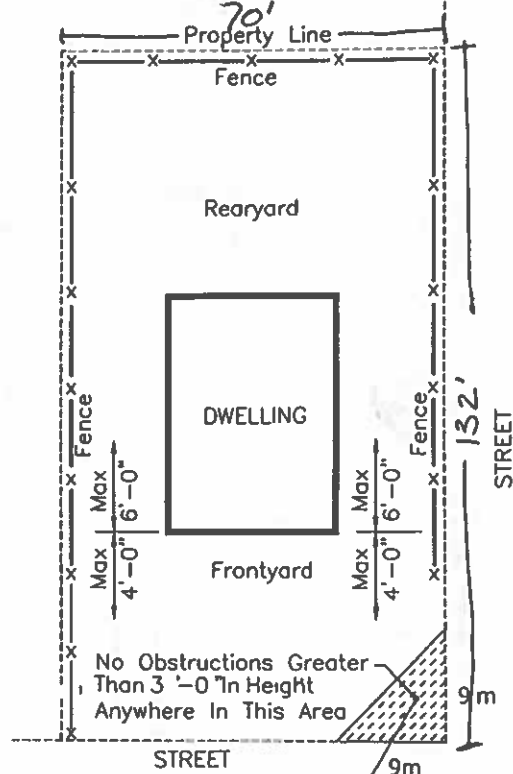
Chief Building Official: \_\_\_\_\_

# CONSTRUCTION AND / OR MAINTENANCE OF A PROPERTY FENCE

## INTERIOR LOT

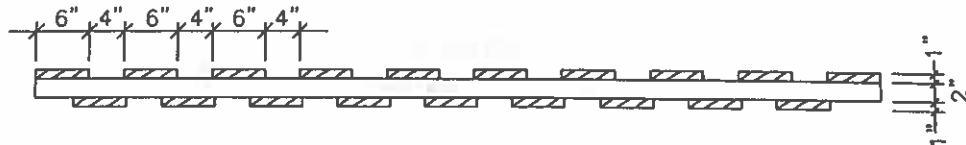


## CORNER LOT

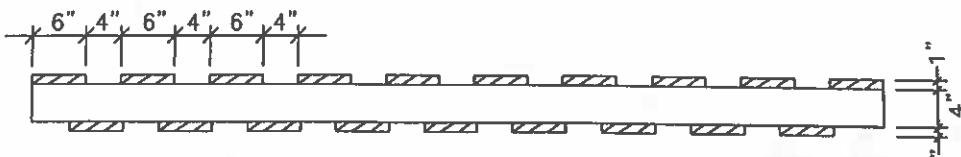


NOTE: A daylight corner of 29'6" clear is required under the Zoning By-Law

### PLAN VIEW (2"x4"Horizontal Rail)

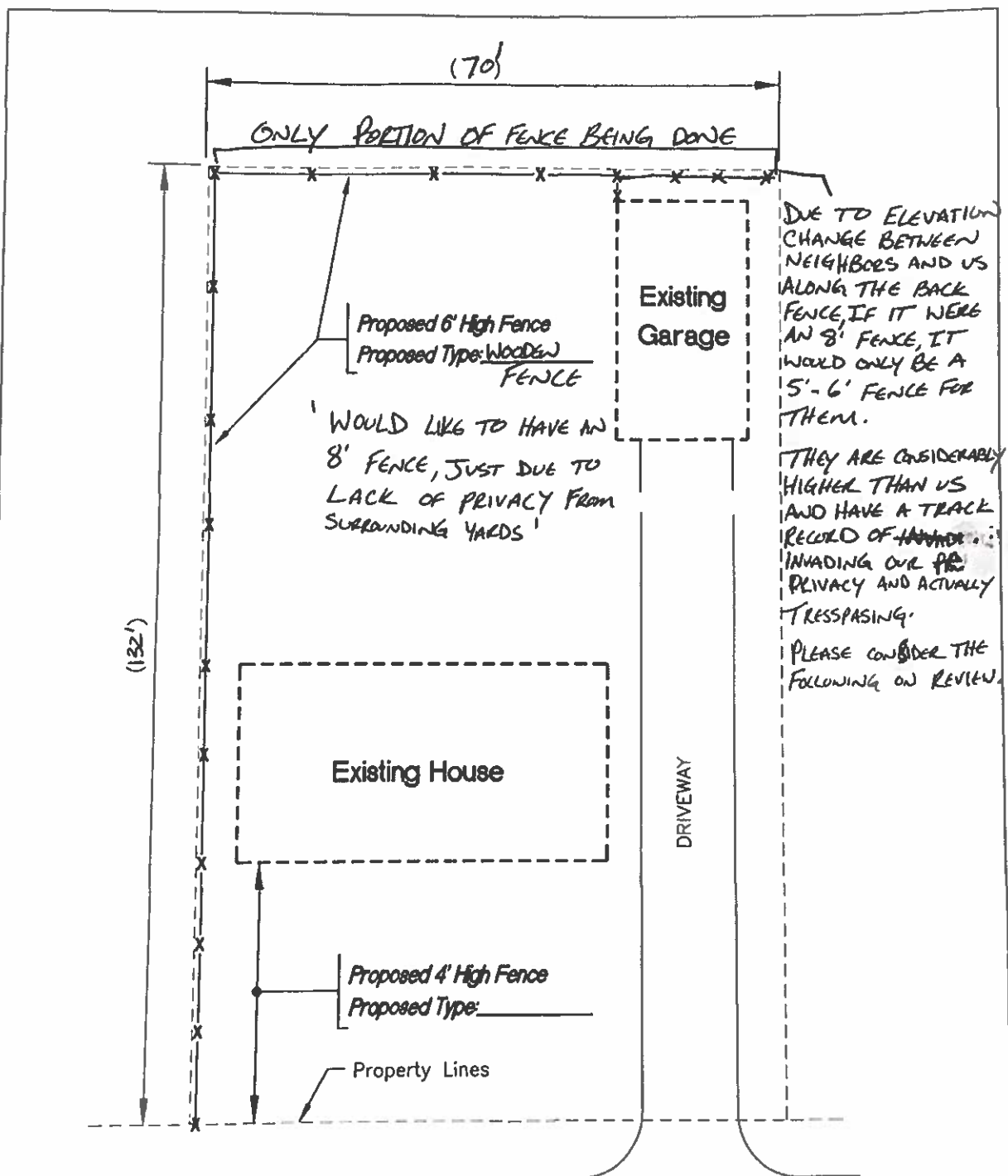


### PLAN VIEW (2"x4"Horizontal Rail on Flat)



NOTE:  
Where a fence exhibits a "finished and unfinished" face the most finished face shall face outward from the owner's property.

OWNER : *Darrell O. Gorman*  
*Karla Monette*  
ADDRESS : *299 Brook St*  
CONTRACTOR :



ITEMS TO INCLUDE ON YOUR DRAWINGS:

- Show location of Proposed Fence
- Show height(s) of Proposed Fence
- Provide details of Type of Fence

STREET

SITE PLAN

Note:

This permit is being issued for a fence on this property only.

**SAMPLE PROPERTY FENCE SITE PLAN**

This sample is intended to assist the Applicant in preparing their plan of Proposed Construction















**Notes**  
**Strategic Plan Work Group**  
May 28, 2025, Mattawa

**8.6**

10:00am  
Agenda Accepted  
Notes May 12 Agreed

Discussion Mission, Vision, Values statements

Mission Statement as attached (p.4), agreed for submission to Council

Vision Statement as attached, agreed for submission to Council

Values Statement as revised, attached and returning to Work Group for discussion, June 11.

Documents Reviewed by Consultant

Information Reports to Council

- Web link not effective – to be addressed by Dexture
- “Pages” following the first, not accessible – to be addressed by Dexture
- Items identified for potential inclusion as themes for the Strategic Plan Survey:
  - Council Size Reduction
  - Amalgamation Study
  - Voyageur Days
  - Munisoft
  - Fire Support for The Municipality Of Mattawan
  - Committee Of Adjustment
  - Physician Recruitment
  - Staff Morale
  - Capital Projects

Assets Management Plans discussion for clarification

Rudimentary difference between core assets and non-core assets is:

Core assets = in or on ground assets (EG: sewers, water lines, roads, bridges, etc.)

Non-Core assets = above ground assets (EG: buildings, vehicles equipment, etc.)

Consulting services for the A.M.P was provided by Jp2g.

Asset Management plans that are all in effect have evolved since 2013 with:

Asset Management Plan policy of May 8, 2019

Asset Management Plan, Phase 2, Core Assets, July 1, 2022

Asset Management Plan, Phase 3 (non-core assets) July 1, 2024

Phase 4, pending Council approval for submission to MAAH

Mattawa Council held public meetings throughout the development of the Asset Management Plans.

Discussion and clarification on MMAH’s Provincial Planning Statement, 2024

Mattawa’s development of new homes will address the Statement’s requirements

Mattawa is working to grow and prosper, enhance quality of life and social equity

Mattawa has no agricultural sectors

With the development of its Official Plan:

Mattawa is addressing potential risks to public health or safety or of property damage that could be attributed to:

Natural hazards and human-made hazards

Impacts of climate change that need to be mitigated or with reductions to greenhouse gas emissions

Mattawa will be including Indigenous communities in its consultation process.

Mattawa has considered long-term relationships with:

Environmental

Economic

Health and

Social factors

Mattawa regularly addresses minor variance applications to Zoning

Mattawa does not contain any territory within its municipal boundaries

The 1991 Official Plan is being replaced.

#### Relationship of Asset Management Plans, Official Plan and Strategic Plan

<b>Asset Management Plans</b>	<b>Official Plan</b>	<b>Strategic Plan</b>
Identifies assets and what needs to be done Works with asset inventory, maintenance, and replacement	identifies what can and cannot be done with land use Develops and monitors policies on land use and development	Results oriented on Mattawa's Mission, Vision and Values Addresses Environmental, Economic, Health and Social factors  5-year time frame
Guides infrastructure investment decisions	Guides zoning and development decisions	Goals and objectives parceled into 5 annual operational plans

#### Community Consultation

Will consist of electronic surveys and

Individual interviews with indigenous groups, and other key stakeholders.

One public meeting to present and discuss the Strategic plan

Hopefully started in June and / or working around the July and August vacation schedule.

Melody to provide Andre with all available email addresses for potential key respondents (yet TBD)

Potential Themes to guide the surveys:

Capital projects

Water and sewers

Community services

Economic development

Tourism

Retaining young people

Recreation

Flood / hazard mitigation

The Town's physical assets

Residential development

Services for seniors

Council size reduction

Amalgamation study (?)

Bridge

Marina



Dorion road, main street  
rehabilitation

Andre to draft sample lead survey questions for discussion, June 11

#### Approval of Future Notes

In order to expedite the sharing of Notes with Council, approval of the Work Group's Notes will consist of:

- a) Andre preparing a first draft shortly after a meeting for distribution of the Notes by Melody to the Work Group members,
- b) Members indicating their edits / comments to Andre within 5 days
  - a. No comments / response to Andre will indicate approval of the Notes as is
- c) Andre changing the Notes accordingly and re-distributing the "approved" Notes to Work Group members
- d) Paul ensuring the Clerk includes the Notes in the Council's mail-out for its next meeting.

Next Meeting June 11

11:45am adjourn



## INFORMATION REPORT

**PREPARED FOR:** MAYOR BÉLANGER AND MEMBERS OF COUNCIL

**PREPARED BY:** PAUL LAPERRIERE CAO/TREASURER

**TITLE:** UPDATES FROM TOWNHALL

**DATE:** MONDAY, JUNE 23, 2025

**REPORT NO:** 25-33R

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### **BACKGROUND**

2nd quarter update.

### **ANALYSIS AND DISCUSSION**

#### ***Voyageur Days***

This year, all ticket sales are online only, and to date, 1,381 tickets have been sold, ahead of last year at this time. Funds received in the amount of \$125,159 are more than \$2,300 over last year's total online sales and is reflective of this year's pricing which is higher than last year but also allows for single day tickets.

We have a strong musical line-up with Royal Tusk, Fefe Dobson and Default headlining the Friday night performances and Tim and The Glory Boys, Jade Eagleson and The Reklaws featured in Saturday's Country night.

Sunday evening is a Return to its Roots event as Voyageur Days brings back Classic Rock with tribute performances of Aerosmith, Bon Jovi and Guns and Roses. A traditional fireworks show will wrap up the weekend festival.

Daily events at both the Mattawa Island and Timmins Park will provide free entertainment for kids and families including face painting and various activities. Pony rides will also be available.

Science North makes a reappearance at Timmins Park as will the Reptile Camp. Also returning this year is Historical "Big" Canoe ride on the Mattawa River.

Annie's Park will be host to some local music talent and Whiskey Jacks will be selling Voyageur Days own new craft beer with a refreshing look – make sure to get yours – it's a collectible!

Vendors will again be on Main Street, and we are almost at last year's vendor total. This year at Explorers' Point, we are happy to announce that Beaver Tails and La Boîte À Lunch will be our main food vendors. Also included will be a hot dog vendor and a lemonade stand.

We have received our Special Occasion Permit and as part of the SOP requirement, we have maintained 4 paid duty OPP officers for the weekend. We have also increased paid private security to 14 while reducing our own untrained “yellow shirts”.

### ***Retirement Celebration and Team Building Day***

On Friday June 6, 2025, we celebrated the retirement of Lynne Bastien and Jim Aucoin starting with a breakfast at the Mike Rodden Arena. Following breakfast, which was attended by 100% of all staff and 3 members of the Fire Department, a gift presentation by staff and Deputy-Mayor Gardiner was made to Lynne and Jim.

After breakfast, we all went by bus to the Otto Holden Generating Station where we were greeted by OPG staff who took us on 1 ½ hour tour of the facility. The tour was of most interest and enjoyed by all.

We returned to Mattawa just in time for an all-staff BBQ at Explorers’ Point. Councillors Ross and Levesque took part in the cake celebration for our retirees.

### ***Financial Audit and Reporting***

The 2024 audit results, the fieldwork for which was done in mid-March, was presented to Council on Monday, June 16, 2025. The Financial Information Return (FIR) was filed on May 30, 2025, by Baker Tilly. Anecdotally, this is the earliest the audit has ever been completed and the first time the Town has met the FIR deadline.

### ***Summer Hours***

We will begin summer hours effective Monday June 30th, 2025, returning to normal hours on Monday September 1, 2025. During summer hours, we will be closing Townhall at 12:00pm on Fridays.

### ***Conferences***

We attended FONOM the first week of May which included Mayor Belanger, Deputy Mayor Gardiner and Councillors Mick, Ross & Bigelow and myself.

AMO is next and occurring in mid-August with Mayor Belanger and Councillors Mick and Bigelow along with myself attending.

### ***HSWS Funding Application***

We are in the midst of finalizing the Health and Safety Water System funding application which is due June 26, 2025. This is our 3rd attempt to secure funding for water infrastructure for Municipal Landbank #1.

### ***Fire Department Revenue:***

As a means of generating revenues for the Fire Department to offset various improvements/renovations to the firehall and/or firefighting equipment, the fire department now provides residential pool filling services. We are currently charging \$500 per fill, and we will evaluate the cost over the summer and formalize the cost for inclusion in the consolidated user fee schedule.

### ***Storm Damages:***

Last month, a severe windstorm caused damage throughout the town including private and commercial properties. With respect to Town property, there were various trees knocked down across town. Of note, some felled at the cemetery, at Dufoe Park levelling the gazebo installed just last year and at the ballfield whereby the backstop, scorekeeper box and fence were ruined.

We have submitted a claim to our insurer and have been approved to receive approx. \$50,000. With these proceeds we will first repair the ballfield which will include rebuilding the retaining wall, the scorekeeper box, the backstop and fence. After these repairs are done, we will work on the Dufoe Park gazebo and pad.

### ***Meeting with MPP Fedeli:***

In the afternoon of June 6, 2025, we met with MPP Fedeli to discuss the HSWS application and his support for same, the OPP Municipal Policing Budget for 2026 onward and Cassellholme. Mr. Fedeli is well versed on all 3 matters and endeavoured to return to us with an update in the near future.

### ***Asset Management – Financial Plan***

The Financial Plan is Phase 4, and the last phase of the AMP and is due July 1, 2025. Despite the fact that many municipalities are, or have been, in arrears with respect to Phases 1 through 3, Mattawa has met all the deadlines to date and intends to file the Financial Plan in July 2025.

### ***Dorion Road Reconstruction***

We expect Canor to resume the project next month and be completed by the end of July/mid-August.

We are working with Jp2g on continuing the work along Dorion Road beyond the Bell Tower to Brook Street (tree clearing and drainage RFQ) and providing lighting along Dorion from Hwy 17 to the top of the hill (another RFQ). We are also doing some preparatory work on the rockpile with a view of putting together a 3rd RFQ.

### ***Mauril Belanger Bridge Detailed Engineering Study***

The work on this project by Jp2g has begun with the bulk of the work to be done by December 31, 2025. Similar to the Main Street Connecting Link, this work will lead to the appropriate intake (likely #12) from which the capital \$ will be made available, most likely in 2027.

**FINANCIAL CONSIDERATION:**

None specific to this report.

**RELEVANT POLICY/LEGISLATION:**

**ATTACHEMENTS**

**RECOMMENDATION:**

It is recommended that Council for the Town of Mattawa receives and accepts this report.

**BE IT RESOLVED THAT** Council of the Town of Mattawa receives and accepts Report # 25-33R titled Updates from Townhall.

DATE: MONDAY JUNE 23, 2025

18.1

**THE CORPORATION TOWN OF MATTAWA**

MOVED BY COUNCILLOR \_\_\_\_\_

SECONDED BY COUNCILLOR \_\_\_\_\_

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**BE IT RESOLVED THAT** the June 23, 2025 meeting adjourn at \_\_\_\_\_ p.m.